

**Memorandum of Understanding
Between the Association of Colton Educators
and the Colton Joint Unified School District**

October 15, 2026

Purpose

The Parties agree to establish the roles, responsibilities, and compensation for High Dosage Tutoring (HDT) Points of Contact (POCs) who support student identification, data management, and program coordination during the 2026-2027 school year.

Point of Contact Eligibility

HDT POCs will be CJUSD certificated employees designated by the District and site administration to support implementation of the High Dosage Tutoring program.

Point of Contact Responsibilities

Candidate Identification and Data Management

- Use available student data to identify and recommend high-priority candidates for the HDT pipeline for Semester 1, Semester 2, and summer school, including students served at their home school and assigned summer school site.
- Maintain a current student pipeline and waiting list based on program enrollment and capacity, in coordination with the HDT Site Program Supervisor.
- Track relevant achievement data for participating students, including i-Ready and DIBELS data, as requested by the principal or District program staff.

Communication and Collaboration

- Communicate regularly, generally once each week, with the HDT Site Program Supervisor regarding student placement, enrollment, attendance, program needs, and the waiting list.
- Support additional family outreach when requested. The HDT Site Program Supervisor remains the primary contact for routine parent and guardian communication.
- Advocate for appropriate student support and HDT participation during Student Study Team meetings and other family or school support meetings, when applicable.
- Attend required POC meetings and complete requested follow-up actions.

Work Hours and Documentation

The Parties recognize that the workload will vary throughout the year and will be greatest during student identification, enrollment transitions, and assessment periods. POC duties will be performed outside the employee's regular workday.

POCs will be compensated with a stipend of \$3,840 for approved duties completed outside the regular workday for the 2026 2027 school year. POCs should plan on working approximately 60 hours outside their work duty hours to complete the tasks and communicate with families when needed.

Program Coordination

- The Office of School Improvement and Accountability will provide program direction, required timelines, student data protocols, and meeting schedules.

- Site administration will support access to relevant student data and collaboration with the HDT Site Program Supervisor.
- The District may adjust POC assignments or redistribute responsibilities based on program enrollment, staffing, or site need, following consultation with the affected employee.

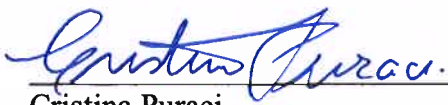
Term and Review

This MOU is unique unto its own circumstances and shall in no way set a precedent for the future. No party hereto shall cite this MOU or its terms as past practice for any purpose in the future.

The District and ACE agree to meet, review, and amend this MOU upon request of either the District or ACE as needed.

This MOU will expire on June 30, 2027.

Association of Colton Educators


Cristina Puraci
ACE President

10/8/2026
Date

Colton Joint Unified School District


Brandon Dade, Ed.D.
Assistant Superintendent, Human Resources

10/9/26
Date