

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE COLTON JOINT UNIFIED SCHOOL DISTRICT
AND THE ASSOCIATION OF COLTON EDUCATORS**

This Memorandum of Understanding ("MOU") between the Colton Joint Unified School District ("District") and the Association of Colton Educators ("ACE"), (collectively, "The Parties"), is entered into for the purpose of memorializing expectations for Credit Recovery.

WHEREAS, the Colton Joint Unified School District ("District") and the Association of Colton Educators ("Association") are parties to a collective bargaining agreement ("Agreement") that establishes terms and conditions of employment for unit members; and Whereas, the District and the Association (collectively, "The Parties") enter into this memorandum of understanding in fulfillment and to set clarity of expectations regarding Credit Recovery.

NOW, THEREFORE, the parties agree as follows:

Credit Recovery:

Credit Recovery within the Colton Joint Unified School District (CJUSD) shall constitute an instructional program aligned to the District's adopted course of study and consistent with state and local academic standards. The program is established to serve students who remain fully enrolled in their home school, maintaining a complete course schedule, but who are concurrently enrolled at an alternative site (Washington HS) for the purpose of recovering credits when their schedules indicate this need. Credit Recovery is delivered through a virtual instructional format in order to expand access and flexibility for pupils and families. Instruction provided through this program shall be responsive to individual pupil needs and learning styles. Notwithstanding its alternative structure, all students enrolled in Credit Recovery shall be required to meet the same educational objectives, performance expectations, and graduation requirements as students enrolled in traditional course offerings.

1. Evaluation: Certificated staff will be evaluated using existing language as set forth in the current collective bargaining agreement.
2. The District understands the technical complexities of teaching in a virtual setting regarding student participation, classroom management, and technical obstacles. With this understanding, the District will work with teachers to support a constructive implementation and not negatively evaluate teachers based on circumstances that would be out of a teacher's control. All instruction will take place in a district-assigned classroom/office.
3. Class Size: Credit Recovery assignments will have a student cap of:
 - a. 425 students for grades 9-12 at any one given time.
4. Homeroom: Credit Recovery teachers will be responsible for overseeing the credit recovery program of the students in their program. Teachers will serve as the teacher of record and monitor the progress of their Credit Recovery students (for Secondary, via the online program/platform used by the District) and communicate and collaborate with the students' other teachers/counselors and the students' parents/guardians regarding their students' progress.
5. Materials: All credit recovery teachers will be provided with the necessary current instructional materials to instruct students in a virtual format. This may include and is not limited to Promethean boards, iPads, laptops, hotspots, etc.

6. Professional Development: Credit recovery teachers will have the opportunity to receive professional development related to the delivery of credit recovery strategies and see real-time examples used in the context.
7. Course/Class Syllabus: For courses that use an online program (ex., Subject.com), the syllabus is provided by the company and is not written by the Credit Recovery teachers.
8. Live Interaction (Virtually): In addition to asynchronous instruction, credit recovery teachers will provide live interaction as needed with their students for the purpose of maintaining school connectedness, including, but not limited to the following:
 - a. Wellness checks
 - b. Progress monitoring
9. Digital Platforms: Credit Recovery Teachers will use Google Classroom or another District-approved and supported online platform to post and receive assignments, provide resources, and communicate with students. Any necessary instruction will be provided virtually by teachers using a District-approved and supported platform such as WebEx or Google Meet.
10. Counseling support for Credit Recovery students will be provided by the counselors at Washington HS and their Home School. Counselors will assist with students' scheduling, social-emotional supports, tiered re-engagement (as applicable), etc.
 - During the term of this MOU, either party may call a meeting to review areas of this MOU that may need adjustments.
 - This MOU expires on June 30, 2027. All parties agree to meet in the event there are any material changes put forth by the LEA or the California Department of Education.

Association of Colton Educators

 9/3/26
Cristina Puraci Date
ACE President

Colton Joint Unified School District

 9/3/20
Brandon Dade, Ed.D. Date
Assistant Superintendent, Human Resources