

APPENDIX II: RATIO SCHEDULE FOR NON-TEACHING ASSIGNMENTS

a. Ratio Schedule for non-Teaching Assignments

1. Non-teaching personnel listed below shall have salaries determined by applying a ratio to the certificated salary schedule under regulations as adopted by the Board of Education. Such ratios shall reflect additional time and responsibility required to perform the duties of the position.
2. Placement of applicants presently employed by the Colton Joint Unified School District will be on actual step multiplied by the ratio. For individuals newly employed by the District, credit may be allowed for acceptable certificated service in public schools, accredited private schools, or recognized colleges/universities outside the District up to a maximum of eight (8) years. In order for the service to be counted as one (1) year, the certificated employee must have served at least 75% of the unit member's work year.
3. For the purpose of Hours Per Day below, all positions are inclusive of a 30-minute lunch.

	DAYS OF DUTY	HOURS PER DAY	RATIO
# Activities Director	194	8	1.14
❖ # Athletic Director	194	8	1.14
* Activities Director/Teacher	194	8	1.14
* Athletic Director/Teacher	194	8	1.14
Counselor, EL	197	7.25	1.11
Counselor, Elementary	185	7.25	1.03
Counselor, Middle School	190	7.25	1.06
Counselor, High School	197	7.25	1.11
Counselor, Mental Health	185	7.25	1.03
Head Counselor, High School	197	7.25	1.15
Counselor, Student Services	197	7.25	1.11
Curriculum Program Specialist	197	8	1.15
Librarians	190	7.25	1.06
Nurse	197	7.25	1.065

Psychologist-197	197	8	1.15
Psychologist-208**	208	8	1.214
Speech Therapist-185	185	7.25	1.03
Speech Therapist-197**	197	7.25	1.065
Teacher on Assignment	185	7.25	—

* Unit members working in the position of Activities Director/Teacher or Athletic Director/Teacher shall teach three (3) periods, and have three (3) periods for directing.

** Applicable during Year-Round Education

Should the District decide to combine the positions of Athletic Director and Activities Director, the days of duty shall be one hundred and ninety four (194) (8 hour days) and shall have a ratio of 1.14. A unit member working such a position shall teach one (1) period of “Leadership”, have two (2) periods for directing athletics, and have three (3) periods for directing student activities.

❖ Unit members working in the position of High School Athletic Director shall not have a teaching assignment. The site must have the following components for this full-time position to continue the next year. If the criteria are not met during the school year, the position will return to a three-period teaching–three period conference schedule in the following school year.

1. Grades 9th, 10th, 11th, and 12th.
2. A site enrollment minimum of 1850.
3. The school supports league play in:
 - a. Baseball -Varsity/JV
 - b. Basketball, Boys -Varsity/JV
 - c. Basketball, Girls -Varsity/JV
 - d. Football -Varsity/JV/Frosh
 - e. Soccer
 - f. Softball -Varsity/JV
 - g. Swimming
 - h. Track & Field
 - i. Tennis
 - j. Volleyball
 - k. Wrestling

Only teachers assigned a full teaching schedule on a daily basis shall have a duty-free preparation period (per Article 8, Section 8.6).