

NAVAL SCIENCE INSTRUCTOR

BASIC FUNCTION:

Under the direction of the Principal and the Chief of Naval Education and Training, provide instruction as an NJROTC Instructor.

ESSENTIAL JOB FUNCTIONS:

Teach the prescribed 3-4 year Naval Science Curriculum.

Instruct in military drill.

Counsel students in the NJROTC program.

Write/Update lesson plans for the NJROTC curriculum and other lesson preparation requirements.

Requisition all government furnished equipment (includes uniforms, training aids, books, drill rifles, air rifles, and organizational equipment).

Arrange for cleaning and tailoring of uniforms.

Survey old and worn uniforms and other government property.

Perform simple preventive maintenance of training aids and devices.

Maintain inventory control of all government furnished equipment/materials (including annual wall-to-wall inventory).

Ensure proper physical security of all government furnished equipment/materials.

Plan extracurricular activities for the NJROTC unit (including color/honor guard ceremonies, drill team and rifle team competitive meets, field trips, mini-boot camps, ship cruises, etc.).

Prepare periodic reports on program administration and logistics.

Keep current and abreast of new developments and organizations with the Navy.

Assess unit progress to ensure NJROTC program objectives are met.

Attend Navy-sponsored training to keep abreast of current requirements of program management.

Take courses of instruction to improve teaching abilities.

Establish rapport with school counselors and faculty members.

Make annual presentations of the NJROTC program to students at feeder schools for the purpose of recruiting new cadets.

Maintain financial accounts of operating budget.

Prepare financial vouchers to the Navy for reimbursement for expenditures to the school, made in support of the NJROTC program.

Establish contact with civic groups to obtain recognition and support of the program.

Provide a classroom climate and learning experience that will further the emotional, physical, social, and mental development of the student.

Teach students in large and small groups.

Make effective daily and long-range instructional plans.

Motivate at-risk students and demonstrate sensitivity to various family and cultural patterns in planning classroom activities.

Display a high degree of flexibility and initiative as well as the ability to work effectively within a team.

Work cooperatively with District staff, support personnel, local schools staff, and parents to coordinate effective learning for students.

Keep accurate records of student progress and evaluation.

Integrate curriculum and activities provided by the Chief of Naval Education and Training (CNET).

Perform collateral duties normally performed by and rotated among other faculty members, providing such duties do not interfere with the administration and operation of the NJROTC program.

OTHER FUNCTIONS:

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Chief of Naval Education and Training (CNET) curriculum, materials, and procedures.

ABILITY TO:

Organize and direct a classroom program, meeting the individual needs of students, implementing the District and school instructional goals and objectives.

Keep accurate records of student progress and evaluation.

Plan and coordinate the use of volunteers, aides, teacher assistants and other paraprofessionals when appropriate.

Establish and maintain standards of pupil behavior needed to achieve a desirable learning atmosphere in and out of the classroom.

Accommodate individual learning styles through utilization of a variety of instructional techniques and activities.

Emphasize academic goals and foster student assumption of responsibility for academic work.

Establish and maintain consistent and challenging expectancies for student learning.

Model and reinforce skills for work and study habits.

Serve as a model and source of encouragement for students in developing self-control and sense of responsibility.

CREDENTIAL:

Must qualify for or possess a valid California Designated Subjects Special Subjects teaching credential authorizing ROTC Instruction.