

# COLTON JOINT UNIFIED SCHOOL DISTRICT

## ELEMENTARY LEARNING SPECIALIST Tk-6

### **BRIEF DESCRIPTION OF POSITION:**

The Elementary Learning Specialist (ELS) ensures that students, parents and staff are provided the support necessary to be successful in grades Tk-6. ELS's serve as a resource to teachers (classroom management and instructional practices), parents (information and communication), and students (supervision and activities) while assisting students/staff in attaining a meaningful, enriched school experience.

### **MAJOR DUTIES & RESPONSIBILITIES:**

1. Reinforces/implements the site's Single Plan for School Achievement (SPSA).
2. Participates in parent/teacher conferences.
3. Facilitates and participates in SSTs, 504s, and IEPs as appropriate.
4. Provides leadership in curriculum and special projects.
5. Assists teachers in interpreting, assessing and planning for student assessment.

### **OTHER DUTIES AND RESPONSIBILITIES:**

1. Takes an active role in promoting the school's objectives to students, parents, and the community at large while fostering a positive relationship.
2. Participates in assigned/appropriate playground, lunch, bus or other supervision activities.
3. Collaborate with middle school personnel to ensure a smooth transition to the secondary level.

### **SUPERVISION:**

Works under the direct supervision of the principal.

### **SALARY:**

Appropriate placement on the certificated salary schedule and a ratio of 1.15.

### **REQUIREMENTS:**

- Possession of a valid California Teaching Credential authorizing elementary service.
- Preferably 5 or more years of teaching experience including several grade levels.
- Demonstrate a commitment to ongoing professional growth by attending coursework, workshops or seminars that pertain to student performance, leadership, curriculum development, instructional practices or assessing student data.

### **OTHER:**

Must have a minimum of five years of elementary teaching experience

Master's degree is desirable.

197 workdays

8 hours/day