

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE COLTON JOINT UNIFIED SCHOOL DISTRICT
AND
THE ASSOCIATION OF COLTON EDUCATORS

This Memorandum of Understanding ("MOU"), between the Colton Joint Unified School District ("District") and the Association of Colton Educators ("ACE"), (collectively, "The Parties"), is entered into for the purpose of memorializing the mutual understanding related to an elementary schools Enrichment Program. This MOU shall apply exclusively to the 2024-25 school year.

WHEREAS, the Association and the District are establishing a new program that is now part of the LCAP to be funded by LCFF that will provide Enrichment Opportunities for students in grades TK-6; and

WHEREAS, the intent of the Enrichment Program (EP) is to provide the Program at all elementary sites eventually; and

WHEREAS, the intent of the time created for the classroom teacher through the EP is to use the time for grade-level collaboration for student achievement; and

WHEREAS, the Enrichment Program will create the need for art, music, physical education and STEAM teachers;

NOW, THEREFORE, the Parties agree to the following:

1. This Agreement will begin at the start of the 2024-25 School Year.
2. Elementary sites will be placed in groups of three (Triads) and each of the three sites will receive the EP for a week before rotating to the next site in turn.
3. One teacher from each area (music/STEAM, art, and PE) will be assigned to each Triad to work as an EP Team.
4. Each EP Teacher will be assigned one of their Triad sites as their "home site" so that each site will only be selected once.
 - a. An EP Teacher's evaluation will be based on their "home site" with input from other triad administrators.
 - b. EP Teachers will not have site duties (e.g., after school dismissal, recess and lunch transitions, etc.)
 - c. Each EP Teacher will receive keys and a calendar of events for their "home site."
 - d. Each EP Teacher will meet with their "home site" administrator at the start of the school year

to review protocols for EP delivery for that site, including establishing a clear "chain of command" for the site.

e. EP Teachers will attend staff meetings at the Triad site where they are based that week.

f. EP Teachers will participate in 2 after school evening events (in their triad schools) as required by the contract. (Article:8.3 - Evening Activities)

5. The EP Teachers will have a dedicated professional space at each site in their Triad, which will be available as soon as possible. The space will include appropriate desks/tables and chairs for each EP Teacher on the Team.

6. Each EP Teacher will be provided with the materials/equipment they need to implement their program at each site of the Triad. Each EP Teacher will also be provided with sufficient secure storage for the materials/equipment they use at each site.

7. Each EP Teacher at each site will be provided with a heavy duty cart to use in transporting materials/equipment from classroom to classroom.

8. Each PE EP Teacher will be provided with a working walkie-talkie or radio each day.

9. EP Teachers will have access to printers and copiers at each site.

10. These requirements #5-9 will be implemented as soon as practicable at each site.

11. EP Teachers will work in the regular classrooms with that classroom's students when feasible.

a. The classroom teacher will provide seating charts to the EP Teacher.

b. The classroom teacher will inform the EP Teacher of the unique needs of any student in that class.

12. School sites may choose to have a *rotating* schedule or a *block schedule* for enrichment:

A. **Rotating Schedule:** *In this format, EP teachers work with each grade level for only one period. Then, they move on to work with another grade level.*

i. *Instructional period: TK: 30 minutes (with instructional aide present)
K-6th: 55 minutes*

B. **Block Schedule:** *In this format, EP teachers will rotate through each class within a grade level.*

Example:

	Class A	Class B	Class C
Rotation 1	Art	Music	PE
Rotation 2	Music	PE	Art
Recess	10-15 minutes		
Rotation 3	PE	Art	Music

- i. Instructional period: **TK: 25 minutes** (with instructional aide present)
K-6th: 50 minutes ((Allow for flexibility; minutes may be less to allow for scheduled recesses and lunches)
- ii. Any grade level with four or more classes will need to split their block periods between two days.

13. Daily schedule will be designed in a manner that allows EP teachers, especially Physical Education teachers time to set-up after lunch to ensure all EP teachers receive a 30-minute lunch.

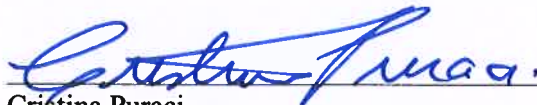
14. Sites may lower the grade level instructional minutes to allow upto 6 classes on regular school days. Depending on the classroom location and the daily schedule, there will be a 10-15 minute transition time for EP Teachers to move between classes.

15. Schedules should be prepared at least one week in advance and shared with staff, EP teachers and administrators.


16. Class sizes:


- a. Class sizes will be based on the current CBA grade level class sizes.
- b. If there is a need to combine or increase EP class sizes above CBA levels, the compensation will follow Appendix 3- classroom supervision.

15. This MOU is unique unto itself and shall not set a precedent for any future negotiations. It will expire on June 30, 2025, unless The Parties mutually agree to extend the MOU.

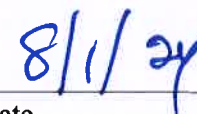

Cristina Puraci

ACE President


Date


Brandon Dade, Ed.D.

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Date

