

**Memorandum of Understanding
Between the Association of Colton Educators
and the Colton Joint Unified School District**

This Memorandum of Understanding ("MOU") is entered into between the Colton Joint Unified School District ("District") and the Association of Colton Educators ("Association").

The Parties recognize there is a need to understand and implement the lesson plan requirements put forth in The United States of America vs. The Colton Joint Unified School District Settlement Agreement dated December 15, 2022.

The District and Association agree as follows:

1. Lesson plans will be required to be developed and submitted. The parameters are as follows:
 - a. Per the DOJ agreement, only K-12 core content teachers with EL students rostered (ELA, ELD, Mathematics, Social Studies, and Science) will be required to submit lesson plans. TK, RSP, TOA, CPS, and teachers outside the defined core content will not be required to submit lesson plans but are expected to fulfill the requirement of Article 8.2. Combo teachers will be required to submit lesson plans for one grade level of their choosing.
 - b. Lesson plans for the current week/unit will be submitted weekly/prior to the unit being taught by all core content teachers. The first lesson plans submission date is August 12, 2024, and will continue thereafter. Lesson plans will be submitted to the assigned Google Classroom location.
 - c. Lesson plans will be monitored by school administrators and ESD for the required components. School administrators will provide feedback within 72 hours, if necessary.
 - i. If no feedback is provided within 72 hours, the lesson plans will be deemed acceptable.
 - d. Lesson plans will include the following components required by the ACE Contract and Department of Justice:
 - i. ELD Standard (CBA)
 - ii. Learning, Language, and Content Objectives (CBA)
 - iii. Learning Activities (CBA)
 - iv. ELD Strategies
 - v. Differentiated Instruction
 - vi. Method of Checking for Understanding (CBA)
 - e. Teachers without English Learners will not have to have an ELD standard, Language objective, or ELD strategies listed above and should place N/A in those areas.

- f. Lesson Plans templates may be used to develop lesson plans. Teachers may develop their own plans as long as the required components are included and submitted to their Google Classroom location by the required deadline.
- g. Lesson plans for the current week will be submitted by Monday before the students' school day starts. The lesson plans will be inputted into a site Google Classroom, prior to lessons being taught. These lesson plans will be implemented in the classroom that week/unit.
- h. The District will continue to provide training and support for all teachers that are required to submit lesson plans for the duration of the DOJ agreement. Teachers who have not received necessary training and support will not be subjected to disciplinary steps in Article 22 unless they refuse training or to submit lesson plans.
- i. Administrators will work with teachers struggling to meet deadlines to submit lesson plans on time. Teachers who refuse to submit lesson plans or continue to miss deadlines will be subject to the steps in Article 22 of the ACE Contract.
- j. The Wednesday Collaboration should be dedicated to collaborative lesson planning.
- k. Appendix: Lesson Plan template (if needed).

3. This MOU is unique unto its own circumstances and shall in no way set a precedent for the future, and furthermore, no party hereto shall cite this MOU or its terms as past practice for any purpose in the future.

4. This MOU does not supersede Article 10 Evaluation Procedures for the purpose of evaluation for probationary/temporary and permanent certificated employees.


5. The District and ACE agree to meet and review this MOU upon request of either the District or ACE.

6. This MOU will expire on June 30, 2026.



 Cristina Puraci, ACE President

Date 11/14/2024



 Brandon Dade,
 CJUSD Assistant Superintendent,
 Human Resources

Date 11/14/24