

**Memo of Understanding**  
**Between the Colton Joint Unified School District and the Association of Colton Educators**

This Memorandum of Understanding (“MOU”), between the Colton Joint Unified School District (“District”) and the Association of Colton Educators (“ACE”), (collectively, “The Parties”), is entered into for the purpose of memorializing the mutual understanding related to an elementary schools Enrichment Program. This MOU shall apply exclusively to the 2023-24 school year.

WHEREAS, the Association and the District are establishing a new program that is now part of the LCAP to be funded by LCFF that will provide Enrichment Opportunities for students in grades TK-6; and


WHEREAS, the intent of the Enrichment Program (EP) is to provide the Program at all elementary sites eventually; and

WHEREAS, the Enrichment Program will create the need for music, art, and physical education teachers;

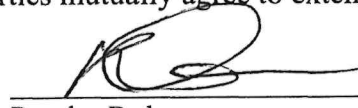
NOW, THEREFORE, the Parties agree to the following:

1. This Agreement will begin at the start of the 2023-24 School Year.
2. Elementary sites will be placed in groups of three (Triads) and each of the three sites will receive the EP for a week before rotating to the next site in turn.
3. One teacher from each area (music, art, and PE) will be assigned to each Triad to work as an EP Team.
4. Each EP Teacher will be assigned one of their Triad sites as their “home site” so that each site will only be selected once.
  - a. An EP Teacher’s evaluation will be based on their “home site”.
  - b. EP Teachers will not have site duties.
  - c. Each EP Teacher will receive keys and a calendar of events for their “home site.”
  - d. Each EP Teacher will meet with their “home site” administrator at the start of the school year to review protocols for EP delivery for that site, including establishing a clear “chain of command” for the site.
  - e. EP Teachers will attend staff meetings at the Triad site where they are based that week.
5. The EP Teachers will have a dedicated professional space at each site in their Triad, and it will be available as soon as possible. The space will include desks/chairs for each EP Teacher on the Team.

6. Each EP Teacher will be provided with the materials/equipment they need to implement their program at each site of the Triad. Each EP Teacher will also be provided with sufficient secure storage for the materials/equipment they use at each site.
7. Each EP Teacher at each site will be provided with a heavy-duty cart to use in transporting materials/equipment from classroom to classroom.
8. Each PE EP Teacher will be provided with a working walkie-talkie or radio each day.
9. EP Teachers will have access to printers and copiers at each site.
10. These requirements #5-9 will be implemented as soon as practicable at each site.
11. EP Teachers will work in the regular classrooms with that classroom's students.
  - a. The classroom teacher will provide seating charts to the EP Teacher.
  - b. The classroom teacher will provide notice to the EP Teacher of the unique needs of any student in that class.
12. EP classes will be for the following durations:
  - a. TK – 20 minutes
  - b. K-1 – 45 minutes
  - c. 2-6 – 55 minutes
  - d. There will be a 15-minute transition time for EP Teachers to move between classes.
13. Class sizes:
  - a. Class sizes will be based on the current CBA grade-level class sizes.
  - b. If there is a need to combine or increase EP class sizes above CBA levels, the compensation will follow Appendix 3 – classroom supervision.
14. The intent of the time created for the classroom teacher through the EP is to use the time for grade-level collaboration for student achievement.
15. This MOU is unique unto itself and shall not set a precedent for any future negotiations. It will expire on June 30, 2024, unless The Parties mutually agree to extend the MOU.

  
 Cristina Puraci  
 President  
 Association of Colton Educators

8/16/23  
 Date

  
 Brandon Dade  
 Assistant Superintendent, Human Resources  
 Colton Joint Unified School District

8/16/23  
 Date