

**Memorandum of Understanding
Between the Association of Colton Educators
and the Colton Joint Unified School District**

This Memorandum of Understanding (“MOU”) is entered into between the Colton Joint Unified School District (“District”) and the Association of Colton Educators (“Association”).

The Parties recognize there is a need to understand and implement the lesson plan requirements put forth in The United States of America vs. The Colton Joint Unified School District Settlement Agreement dated December 15, 2022.

The District and Association agree as follows:

1. Lesson plans will be required to be developed and submitted. The parameters are as follows:
 - a. Per the DOJ agreement, only K-12 core content teachers with EL students rostered (ELA, ELD, Mathematics, Social Studies, and Science) will be required to submit lesson plans. TK, RSP, TOA, CPS, and teachers outside the defined core content will not be required to submit lesson plans but are expected to fulfill the requirement of Article 8.2. Combo teachers will be required to submit lesson plans for ONE-grade level of their choosing.
 - b. Lesson plans for the current week/unit will be submitted weekly/prior to the unit being taught by all core content teachers as listed above. The first lesson plans submission date is August 21, 2023, and will continue thereafter. Lesson plans will be submitted to the assigned Google Classroom location.
 - c. To provide time to focus on developing effective lesson plans containing all parts of the lesson required, lesson plans submission will be phased in for elementary as follows:
 1. August 21 & 28: Submit lesson plans for ELA and Designated ELD.
 2. September 5 & 11 (4th is Labor Day): Submit lesson plans for ELA, Designated ELD, and Mathematics.
 3. September 18 & 25: Submit lesson plans for ELA, Designated ELD, Mathematics, Science, and Social Studies (as applicable).
 4. After September 25: Submit lesson plans for all areas.
 - d. To provide time to focus on developing effective lesson plans containing all parts of the lesson required, lesson plans submission will be phased in for secondary as follows:
 1. August 21 & 28: 1st core course taught.
 2. September 5 & 11 (4th is Labor Day): 1st and 2nd core courses taught.
 3. September 18 & 25: 1st, 2nd, and 3rd core courses taught .
 4. After September 25: Submit lesson plans for all core courses taught with rostered EL students.
 - e. Lesson plans will be monitored by school administrators and ESD for the required components. School administrators will provide feedback within 72 hours if necessary.
 - f. Lesson plans will include the following components required by the Collective Bargaining Agreement and Department of Justice:
 1. ELD Standard
 2. Learning, Language and Content Objectives

3. ELD Strategies for content delivery
 4. Differentiated Instruction
 5. Learning Activities
 6. Method of Checking for Understanding
- g. Lesson Plans templates may be used to develop lesson plans. Teachers may develop their own plans as long as the required components are included and submitted to their Google Classroom location by the required deadline ([Lesson Plan template](#) if needed).
- h. Lesson plans for the current week/unit will be submitted by Monday before school starts. The lesson plans will be inputted into the site Google Classroom prior to lessons being taught. These lesson plans will be implemented in the classroom that week/unit.
- i. The District will continue to provide training and support for all teachers that are required to submit lesson plans for the duration of the DOJ agreement. Teachers who have not received necessary training and support will not be subjected to disciplinary steps in Article 22 unless they refuse training or to submit lesson plans.
- j. Administrators will work with teachers struggling to meet deadlines to submit lesson plans on time. Teachers who refuse to submit lesson plans or continue to miss deadlines will be subject to the steps in Article 22 of the ACE Contract.

2. This MOU is unique unto its own circumstances and shall in no way set a precedent for the future, and furthermore, no party hereto shall cite this MOU or its terms as past practice for any purpose in the future.


3. This MOU does not supersede Article 10 Evaluation Procedures for the purpose of evaluation for probationary/temporary and permanent certificated employees.

4. The District and ACE agree to meet, review, and amend this MOU upon request of either the District or ACE as needed.


5. This MOU will expire on June 30, 2026.




Cristina Puraci, ACE President



Date



Brandon Dade,
CJUSD Assistant Superintendent,
Human Resources



Date