How to Find a Behavior Data Collection Form

Also known as a “Referral” or “D-98”
CJUSD: Homepage; click INTRANET
BDCFs are available on the Intranet
Student Services Who's Who...

Leadership

Missy Kingston  |  Director of Student Services
Christy Padilla  |  Coordinator of Student Services/CWA
Karla Viramontes  |  Student Services Supervisor  |  x: 6527
Yolanda Guerrero  |  Administrative Assistant  |  x: 6522

Child Welfare and Attendance Technician
Amelia Villalpando  |  x: 6579
Ana Mariscal  |  x: 6527

Community Liaisons
Kathleen Moreno  |  x: 6517
Esperanza Mora  |  x: 6519
## Due Process

<table>
<thead>
<tr>
<th>TITLE</th>
<th>LAST MODIFIED</th>
<th>MODIFIED BY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Due Process and Expulsion Checklist.docx</td>
<td>10/28/18</td>
<td>MELANIE VALDES</td>
</tr>
<tr>
<td>Due Process and Expulsion Exhibit Title Sheets.docx</td>
<td>10/28/18</td>
<td>MELANIE VALDES</td>
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<tr>
<td>Due Process Packet Handouts updated 041018.pdf</td>
<td>10/28/18</td>
<td>MELANIE VALDES</td>
</tr>
<tr>
<td>Verification of Due Process Rights D-31</td>
<td>Jan 8</td>
<td>ALTAGRACIA GUTIERREZ</td>
</tr>
</tbody>
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Suspensions

Site Level Documents

<table>
<thead>
<tr>
<th>TITLE</th>
<th>LAST MODIFIED</th>
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</thead>
<tbody>
<tr>
<td>Behavior Data Collection aka Referral form D-98 Rev Oct 201...</td>
<td>11:32 pm MELISSA KINGSTON</td>
</tr>
<tr>
<td>Site level suspension appeal PDF.pdf</td>
<td>10/28/18 MELANIE VALDES</td>
</tr>
<tr>
<td>Witness Statement PDF.pdf</td>
<td>Jan 8 MELANIE VALDES</td>
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</tbody>
</table>
Choose your Save option
Download: Adobe opens, click “Fill & Sign”
COLTON JOINT UNIFIED SCHOOL DISTRICT
Behavior Data Collection

Major: (Referred to Administrator-managed sending up behavioral data to be input into SWIS/Q)
Student Name: Robert Lemoine
Student #: _________________________
Grade: _________________________
IEP: Yes ___ No ___ 504: Yes ___ No ___
Referred by (Staff): _________________________ Referring Staff’s Signature
Date: _________________________
Time: _________________________
Location: _________________________

Notes/Description of Incident:

Adobe: Fill
Save and File

You will need 3 (three) copies of the Form.

One for your records.

Two for Administration.

You should receive ONE back with how the Referral was Processed.

ProTips:

- Keep to the facts of what you witnessed that can be investigated. These are confidential student records.
- Scan what you receive BACK and upload to a digital file.
Data is our friend.

If you don’t drive the data, someone else will.

Accept, collect, inspect, reflect.